

# FASPA Fall 2007 Certification Partnership Update

Florida Department of Education  
Bureau of Educator Certification

FASPA Fall 2007

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1

## Today's Agenda

- Bureau and Department Update (Bev)
- Processing Update (Veronica)
- Operations and Technology Update (David)
- Questions and Answers **...hopefully!**

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2

## “State” of the State Office

### Turnover in Staff in All Units

- 2 Phone Bank – Call Center
- 2 Program Specialist II’s
  - Tammy Fish
  - Carol Marchant
- 1 Intake Unit
- 1 Operations – Technology
  - Chris Strickland

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3

## “State” of the State Office

New Commissioner has been appointed.

**Eric J. Smith**

December 2007

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4

## “State” of the State Office

### Work Status

- June 2007: **14,933**  
Breaks all records for most files processed in one month!
- Average days to process files: **26**  
July 2007- present
- Oldest few files reached: **39**

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5

## Fee Changes

- Fingerprint Fee to FBI
  - Decrease from basic \$24.00 to **\$19.25**
  - Savings \$4.75 to applicants
- Reminder: BEC now submits the hard copy card electronically, thus savings passed on to applicant
- BEC Fingerprint Cost **\$56.25**  
(Reduced from \$61.00)

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6

## Fee Changes

- January 1, 2008 Certification Fee Increases
  - Temporary: \$75 per subject
  - Professional: \$75 for same subjects
  - Renewal: \$75
  - Additions: \$75
  - Athletic Coaching: \$75
- First Fee Increase in 13 years
- District Remits to DOE
  - \$30 of each \$75 fee (plus \$9 to district)
  - \$7 of each \$20 fee (Name Change & Duplicate Cert.)

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7

## Proposed Certification Rule Changes

### Athletic Coaching

Endorsement and stand alone certificate require CPR training

1. American Red Cross (ARC) or American Heart Association (AHA)
2. CPR certificate or card approved by FL Dept. of Health as equivalent to ARC or AHA
  - View equivalent entities at:  
<http://www.doh.state.fl.us/demo/ems/TrainTest/CPRACLS9-27-07.pdf>
  - American Safety and Health Institute (ASHI) is one equivalent offered in Florida

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8

## **Proposed Certification Rule Changes**

### **Foreign Language**

- May expand foreign language to include Arabic, Farsi, Hindi, Haitian Creole
- May amend foreign language specialization rule 6A-4.0243 to add another plan
  - Written and Oral Proficiency Tests administered by American Council on the Teaching of Foreign Languages (ACTFL)
  - ACTFL tests do not take place of FL subject area tests (SAE)
  - Either FL SAE or superintendent verification of competence if there is no SAE is still required

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9

## **Processing Update**

- School Leadership Rules
- Foreign Language Rule (June 20, 2007 Revision)
- General Knowledge Timeline
- Foreign Academic Documentation
- ABCTE Certificates
- BEC Public Website Improvements
- Odds and Ends

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10

## School Leadership Rules

- Purpose of Revisions
  - To improve the quality of Florida’s educational leadership
  - To align rules with the *Florida Principal Leadership Standards* adopted in 2005
- Revised Rules
  - 6A-4.0081 Overview of 2 Certification Levels
  - 6A-4.0082 Level 1: Educational Leadership
  - 6A-4.0083 Level 2: School Principal
  - 6A-4.0084 Professional School Principal: *Repealed*
  - 6A-5.081 Approval of School Leadership Programs  
(*Educator Recruitment, Development & Retention*)

## Florida Principal Leadership Standards

### Instructional Leadership

1. Instructional Leadership
2. Managing the Learning Environment
3. Learning, Accountability, and Assessment

### Operational Leadership

4. Decision Making Strategies
5. Technology
6. Human Resource Development
7. Ethical Leadership

### School Leadership

8. Vision
9. Community and Stakeholder Partnerships
10. Diversity

## Florida Educational Leadership Examination (FELE)

- “New” FELE
  - Currently under development
  - Anticipated initial administration: January 1, 2009
  - 3 Subtests will parallel the 3 leadership categories of the Principal Leadership Standards: Instructional, Operational, School
- Satisfying FELE Requirement
  - Pass all 3 subtests of “Old” (current) FELE
  - Pass all 3 subtests of “New” (future) FELE
  - *Cannot* combine “Old” and “New” subtests

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13

## 6A-4.0082: Educational Leadership

- Effective July 1, 2007
- Applicable to Educational Leadership applications received on or after July 1, 2007
- Outlines specialization requirements and options for level 1 school leadership certification
- Removes 3-year teaching experience mandate
- Requirements:
  - Master’s or higher degree, and
  - Successful completion of **Florida Educational Leadership Core Curriculum** (aligned to the 10 Principal Leadership Standards) by one of five plans

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14

## 6A-4.0082: Educational Leadership

### 5 Educational Leadership Core Curriculum Plans

- Plan 1: FSAP – Florida State Approved Degree Program
  - Approved Florida graduate degree program in Educational Leadership
  - Same option as in old rule
- Plan 2: Non-FSAP Degree Major
  - Graduate degree major in Educational Administration, Administration and Supervision, or Educational Leadership
  - Same option as in old rule
- Plan 3: Florida Approved Modified Program
  - Graduate degree major other than those in plan 2 and approved modified Florida program in Educational Leadership
  - Same option as in old rule

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15

## 6A-4.0082: Educational Leadership

### 5 Educational Leadership Core Curriculum Plans

- Plan 4: Course-by-Course Option
  - Graduate degree major other than those in plan 2 and 30 semester hours of graduate credit to include
    - Credit in each of the 10 principal leadership standards, and
    - Internship or field experience in educational leadership
  - Same option as in “old” rule with different course/internship specifications
- Plan 5: District Program
  - Approved Florida public school district Educational Leadership training program
  - New option

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16

## 6A-4.0082: Educational Leadership Plan 4 “Course-by-Course” Option

### Standard #1 Instructional Leadership

- High performing leaders promote positive learning culture, effective instruction program, & best practices to student learning, especially reading and foundational skills.
- Key concept: Leadership in relation to **teaching, curriculum, learning**
- Sample Course Titles: *Instructional Leadership, The School Curriculum, Teaching Reading in the Elementary School, Learning Principles Applied to Instruction, Educational Leadership: Instruction, Teaching Math in the Middle School...*

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17

## 6A-4.0082: Educational Leadership Plan 4 “Course-by-Course” Option

### Standard #2 Managing the Learning Environment

- High performing leaders manage the organization, operations, facilities & resources to maximize use of resources in an instructional organization and promote safe, efficient, legal and effective learning environment
- Key concept: Leadership in relation to **school organization, administration, law, and finance**
- Sample Course Titles: *Educational Organization and Administration, The Principalsip, Law and Education, Organizational Leadership in Education, Public School Finance, Educational Administration...*

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18

## 6A-4.0082: Educational Leadership Plan 4 “Course-by-Course” Option

### Standard #3 Learning, Accountability & Assessment

- High performing leaders monitor the success of all students, align curriculum, instruction and assessment to promote effective student performance, use variety of benchmarks, learning expectations and feedback measures to ensure accountability for all participants in the educational process
- Key concept: Leadership in relation to **student success via educational measurement, assessment, evaluation, and accountability**
- Sample Course Titles: *Educational Assessment, Evaluation in the School Program, Measurement and Evaluation in Education, Applied Program Evaluation, Principles of School Accountability and Assessment, Data Driven Decisions in an Educational Setting...*

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19

## 6A-4.0082: Educational Leadership Plan 4 “Course-by-Course” Option

### Standard #4 Decision Making Strategies

- High performing leaders plan effectively, use critical thinking and problem solving techniques, and collect and analyze data for continuous school improvement.
- Key concept: Leadership in relation to **leadership theory, application, and decision making to improve schools**
- Sample Course Titles: *Educational Leadership, Application of Leadership Theory, Leadership in Education: School Improvement Theory and Practice, Introduction to Leadership Development, Systems Approach for Program Planning, Evaluation and Development...*

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20

## 6A-4.0082: Educational Leadership Plan 4 “Course-by-Course” Option

### Standard #5 Technology

- High performing leaders plan and implement the integration of technological and electronic tools in teaching, learning, management, research and communication responsibilities
- Key concept: Leadership in relation to **understanding and using technology**
- Sample Course Titles: *Information Management Technology in Education, Microcomputers in School Management, Utilization of Computers in Educational Leadership, Microcomputer Applications for Administrators, Instructional Management and Technology, Educational Management Systems...*

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21

## 6A-4.0082: Educational Leadership Plan 4 “Course-by-Course” Option

### Standard #6 Human Resource Development

- High performing leaders recruit, select, nurture and, where appropriate, retain effective personnel; develop mentor and partnership programs; and design and implement comprehensive professional growth plans for all staff
- Key concept: Leadership in relation to **personnel administration and development**
- Sample Course Titles: *Personnel Administration in Education, Human Resource Development in Education, Administration of School Personnel Policies and Practices, Designs for In-Service Personnel Development, Labor Relations in Public Education, Lifelong Learning and Professional Development...*

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22

## 6A-4.0082: Educational Leadership Plan 4 “Course-by-Course” Option

### Standard #7 Ethical Leadership

- High performing leaders act with integrity, fairness, and honesty in an ethical manner
- Key concept: Leadership in relation to **personal ethics**
- Sample Course Titles: *Ethics and Educational Leadership, Values and Ethics in Education*

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23

## 6A-4.0082: Educational Leadership Plan 4 “Course-by-Course” Option

### Standard #8 Vision

- High performing leaders have a personal vision for their school and the knowledge, skills and dispositions to develop, articulate and implement a shared vision that is supported by the larger organization and the school community
- Key concept: Leadership in relation to **leadership traits of the individual**
- Sample Course Titles: *School Leadership, Leadership for School Renewal, Educational Leadership: the Individual...*

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24

## 6A-4.0082: Educational Leadership Plan 4 “Course-by-Course” Option

### Standard #9 Community and Stakeholder Partnerships

- High performing leaders collaborate with families and business and community members, respond to diverse community interests and needs, work effectively within the larger organization and mobilize community resources
- Key concept: Leadership in relation to **working with and within the community**
- Sample Course Titles: *Education Communication and Change, Community Partnerships, Developing School and Community Resources, School and Community Relations, Communications in Educational Leadership...*

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25

## 6A-4.0082: Educational Leadership Plan 4 “Course-by-Course” Option

### Standard #10 Diversity

- High performing leaders understand, respond to, and influence the personal, political, social, economic, legal, and cultural relationships in the classroom, the school and the local community
- Key concept: Leadership in relation to **understanding and addressing diversity issues**
- Sample Course Titles: *Foundations for Leading in Diverse Environments, Cultural and Social Foundations of Education, Consultation and Assessment with Culturally and Linguistically Diverse Populations...*

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26

## 6A-4.0083: School Principal

- Effective July 1, 2007
- Applicable to School Principal applications received on or after July 1, 2007
- Outlines specialization requirements for level 2 school leadership certification
- Remains a public school district training program
- Provides greater flexibility in timeline and position held while demonstrating successful performance of school principal duties and competencies
- Requirements:
  - Hold Florida Professional Certificate in Educational Leadership, Administration, or Administration and Supervision, and
  - Verification of successful performance of the duties and competencies of school principal via form CT-125 submitted by district

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27

## 6A-4.0243: Foreign Language Rule

- Effective June 20, 2007
- *Don't confuse this currently effective rule amendment with "proposed" changes discussed by Bev*
- Provides a 4<sup>th</sup> specialization plan for 10 of the 11 foreign languages (all except Latin)
- Successful completion of Basic Program of the Defense Language Institute of the United States Department of Defense

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28

## General Knowledge Timeline

- Legislative History
  - Pre-July 1, 2001: Rigid 12 month timeline
  - Post-July 1, 2001: *Limited* 12 month timeline flexibility for very specific employment scenario (July 12, 2001 FLDOE memo)
- 1 Calendar Year Timeline: GK must be met in full within 12 months of employment under Temporary Certificate.
- Most teachers required to meet GK within their first school year of teaching under the Temporary Certificate
- Limited exception permits some teachers to meet GK during the second school year of teaching under the Temporary Certificate *if both* of the following criteria are met:
  - The last day of the 12 month employment timeline falls after the start of the second school year, i.e., after the first teacher reporting day, and
  - On the last day of the 12 month employment timeline the teacher is employed under contract

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29

## General Knowledge Timeline

- Sample # 1: Typical Scenario
  - Temporary Certificate: 2006-2009
  - Hire date: 8/7/06
  - Last day of 12 month GK timeline: 8/6/07
  - Teacher reporting day for 2<sup>nd</sup> school year: 8/13/07
  - Result: If GK is not met, district cannot continue the teacher's employment for the 07-08 school year for any position that requires a Temporary Certificate
- Sample #2: Limited Exception
  - Temporary Certificate: 2006-2009
  - Hire date: 11/14/06
  - Last day of 12 month GK timeline: 11/13/07
  - Teacher reporting day for 2<sup>nd</sup> school year: 8/13/07
  - Result: If GK is not met, district may continue the teacher's employment through the 07-08 school year

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30

## Foreign Academic Documentation

- Verification of Degree Conferral
  - Notarized “true and correct copy” of diploma
  - Official transcript **if** it includes degree and date of conferral, e.g., Canadian transcript
- Verification of U.S Degree Equivalency
  - FLDOE Approved Credential Evaluation Report
  - Must be an original report
  - Required of all foreign trained applicants, including Canadians
- English Translation of Documents
  - Prepared by someone with knowledge of both languages
  - Member of American Translators Association, approved credential evaluation agency, or professor of the foreign language at an accredited university

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31

## ABCTE Reading Professional Certificate

- A *special* ABCTE certificate
- Not the same as the ABCTE *Passport to Teaching Certificate*
- Does **not** satisfy any requirement for the Professional Certificate
- Satisfies specialization for the Reading Endorsement **if** teacher holds FL or ABCTE certification in Elementary Education, Prekindergarten-Primary Education, or ESE

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32

## ABCTE Passport to Teaching Certificate in U.S. History

- Does not satisfy subject area mastery for any Florida subject
- Satisfies mastery of General Knowledge
- Satisfies professional preparation requirements *except* Professional Education Competence Demonstration Program (PEC)
- Does not meet HQT for history or social science

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33

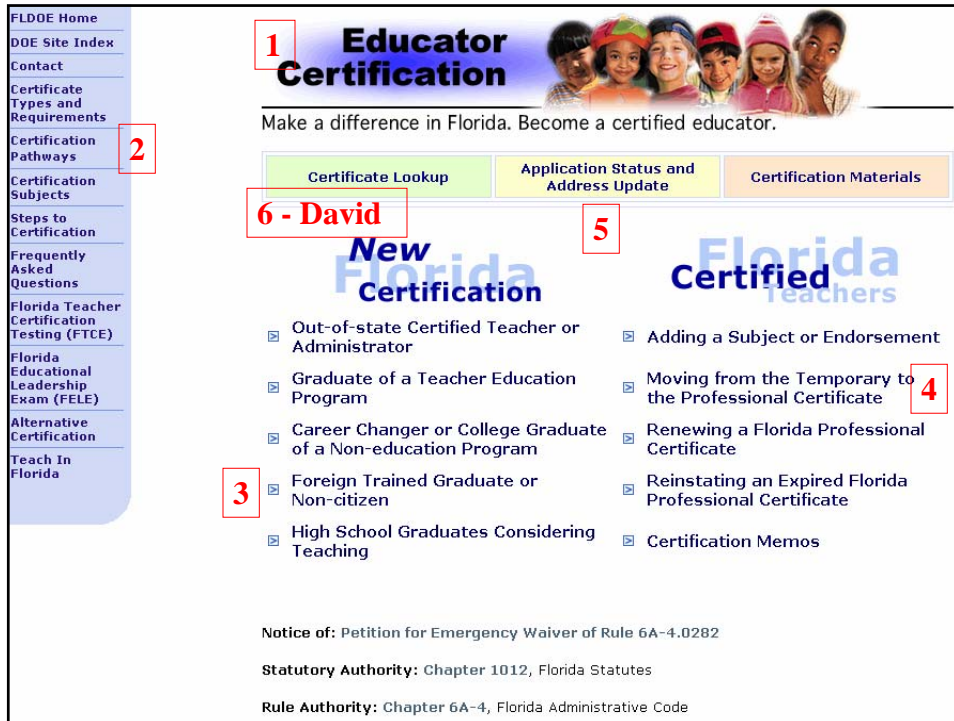
## BEC Public Website Improvements

1. New Banner
2. Certification Pathways
3. Foreign Trained Graduate or Non-citizen
4. Moving from Temporary to Professional Certificate
5. Address Updates
  - Public School District Employees
    - Report change to district within 10 days
    - District updates address in BEC database
  - All Other Individuals
    - Report change directly to BEC within 30 days
    - Can use BEC public website – “Application Status and Address Update” option

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34



**1** **Educator Certification**

Make a difference in Florida. Become a certified educator.

**2** Certification Pathways

**3** Foreign Trained Graduate or Non-citizen

**4** Moving from the Temporary to the Professional Certificate

**5** Application Status and Address Update

**6 - David** **New Florida Certification**

- Out-of-state Certified Teacher or Administrator
- Graduate of a Teacher Education Program
- Career Changer or College Graduate of a Non-education Program
- Adding a Subject or Endorsement
- Moving from the Temporary to the Professional Certificate
- Renewing a Florida Professional Certificate
- Reinstating an Expired Florida Professional Certificate
- Certification Memos

**Notice of:** Petition for Emergency Waiver of Rule 6A-4.0282

**Statutory Authority:** Chapter 1012, Florida Statutes

**Rule Authority:** Chapter 6A-4, Florida Administrative Code

## Odds and Ends

- Cheerleading Coaches
  - If competitive sport, certificate required
  - Temporary, Professional, or Coaching Certificate
- I-9 Forms: Please be sure that they are accurate, complete, and submitted for all non-citizens
- New Professional Preparation
- District Certificates

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36

## Operations & Technology Update



- PPS/EPC Improvements
- Certificate Lookup
- On-line Application
- E-Transcript
- Davis Productivity Nomination
- Miscellanea

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37

## PPS/EPC Improvements

- View PPS/EPC documents via BEC-PASS
  - Labeled as “outgoing”
- Flags for more visibility of “active” holds
  -  No Active Holds
  -  Click to View Active Holds
- PPS can add holds directly based on reported misconduct
- Electronic receipt of Final Orders from EPC

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38

## Certificate Lookup

- Now includes search by DOE number
- District based on most recent EIAS Staff Survey data (2, 3, 5)
- Statistics by certificate type and subject area
- Linked from MYFlorida.com *Licensee Search*
  - *Teacher or other Educator*
  - *Education & Training (category)*

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39

## Certificate Lookup

The screenshot shows the 'Educator Certification Lookup' page on the Florida Department of Education website. The page includes a navigation menu on the left, a search form with the following fields:
 

- \*First Name
- \*Last Name
- OR
- \*DOE Number
- OPTIONAL District (dropdown menu set to ALL)

 Below the form, it displays 'Florida Certificate Holders: 27796' and a link 'Click Here for More Certification Statistics' which is highlighted by a red arrow.

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40

# Certificate Lookup

**Florida Education Certification Statistics**  
 Statistics Valid As Of: 10/21/2007.

Please note: The sum total of the separate counts by certification type or by subject area will often exceed the count for the total individuals holding current Florida certifications because an individual may hold multiple certification types and/or a certificate with multiple subject areas.

Total Number of Current Certifications	
Total Individuals Holding Current Florida Certifications:	277,798
Number of Certifications By Certification Type	
Athletic Coaching Certifications	3,928
Nonrenewable Professional Certifications	261
Nonrenewable Temporary Certifications	32,549
Professional Certifications	244,868
Temporary (one-Year) Certifications	93
Number of Certifications By Subject Area	
AC Heat Mechanics, (vocational) Certifications	18
Accounting, (vocational) Certifications	1
Adaptive Physical Education, Endorsement Certifications	424
Administration Of Adult Education, (adult) Certifications	326
Administration, (grades 1 - 6) Certifications	177

FASPA Fall 2007 BEC Partnership Update 41

# Certificate Lookup

**Featured e-Government Services**

- View all e-Government Services**
- Business Tax E-filing**  
Visit the DOR to perform all of your tax filings and payments on line.
- Corporate Filings and Searches**  
Looking to start a business in the state of Florida? Need to file UCC? Come to Sunbiz for all of your on-line corporate needs.
- Licensee Search**  
All licensing related to funerals is managed by Florida's Department of Financial Services.
- Miscellaneous**  
If you can't find it anywhere else, check miscellaneous where some of the license searches are for private investigators, attorneys, talent agencies, assisted living and pest control.

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## On-line Application

- Target deployment in December 2007
- Single sign-on
- Increased application options
- Integrates with applicant data already on file
- New credit card processor, payment only
- More immediate acceptance and review
- Links to colleges for e-transcript submission

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43

## E-Transcript

- BEC *prefers* secure electronic transmission
  - FASTER – Florida system
  - SPEEDE – interstate system
- FL participating institutions (FL listing)
- New on-line application provides listing, instructs applicant to request e-transcripts

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44

## Davis Productivity Nomination

- Migrated Certification Database
  - Now housed within FLDOE network
- Save \$1/2 million in first two years
- 11 school district partners included in team nomination
  - Alachua, Duval, Escambia, Hernando, Lake, Leon, Orange, Osceola, Polk, Sarasota, St. Lucie

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45

## Miscellanea

- Newsletters – *important* information
- BEC-PASS, the new name is catching on...
- Web Viewing for IE 7.0
- Hours of Operation: 7:30 am – 6:30 pm M – F
  - Avoid Thursday evenings
  - Avoid last weekend of month
- NES new testing administrator
- Computer Based Tests: \$50 for FELE; \$25 for all others
- Score Reports
  - BEC system or official score report only
  - Avoid faxes

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46

