

**Constitution of the
Florida Association of School Personnel Administrators**

March 1994

(Updated 2023)

Article I - Name

The name of this organization shall be the Florida Association of School Personnel Administrators (FASPA) which is composed of instructional and noninstructional administrators, support personnel, Department of Education personnel who have roles and responsibilities associated with personnel operations, and college/university personnel who are responsible for teacher training and certification.

Article II - Objectives

The objectives of this organization shall be:

- a) To promote the use of merit, fitness, and professional qualifications as the criteria for recruitment, selection, appointment, retention, and advancement of public school personnel.
- b) To promote among the members the interchange of ideas, data, and information regarding operational practices in order to effect improvement in the administration of school personnel.
- c) To acquaint applicants in particular and to alert citizens in general with the needs, opportunities, and procedures for securing and retaining public school employment.
- d) To promote improvement in employment procedures and training of paraprofessionals and support personnel.
- e) To promote improvement in teacher education.
- f) To promote improvement in teacher certification.
- g) To cooperate with interested community agencies and professional associations in the furtherance of the aforesaid aims and purposes.

Article III - Meetings

- a) This Association shall meet in conference ~~semi~~ annually as determined by official action of the membership.
- b) The President, in consultation with the Executive Committee, may call a special meeting of the membership to give consideration to specified professional problems.

Article IV - Membership

Section 1. Classes

There are two classes of membership, voting and nonvoting.

Section 2. Voting

Each voting member shall be an active professional person in a public school system, nonpublic school system, or college/university personnel in Florida whose major responsibility is human resources administration and support services.

Section 3. Nonvoting

Nonvoting membership may be accorded to any person who has been an active member in FASPA and has retired, or Department of Education employees who have roles and responsibilities associated with personnel operations.

- (a) Nonvoting membership is accorded upon recommendation of the Executive Committee.
- (b) Nonvoting members shall have no vote, shall not be eligible to hold office in the Association, but shall be entitled to attend all meetings and participate in discussions.
- (c) Nonvoting members shall pay membership dues. However, retired members shall be exempt from payment of membership dues.

Article V - Officers

The officers of the Association shall be a President, President-Elect, Program Coordinator, Secretary, Treasurer, Noninstructional Representative, Immediate Past President, Legislative Director, and two Directors.

- (a) The President and President-Elect shall be elected at the regular Fall Conference biennially in odd-numbered years beginning in 1989. The term in office of the President and President-Elect shall begin at the close of the conference where elected and shall continue until a successor has been elected and takes office.
- (b) The program Coordinator, Secretary, Treasurer, Noninstructional Representative, and Directors shall be elected at the Fall Conference of each year as positions become available. The term in office of these positions shall be two years or until a successor has been elected and takes office.
- (c) The term of office of the Immediate Past President shall be two years.
- (d) Each officer shall be a voting member of this association in good standing.

(e) The ten officers shall constitute the Executive Committee with authority to act on matters of emergency.

(f) Any vacancy on the executive Committee may be filled at the next meeting of the association.

Article VI - Dues

Every member of this Association shall pay annual dues in such sums as prescribed in the Bylaws.

Article VII - Bylaws

This association shall adopt Bylaws consistent with the Constitution.

Article VIII - Amendments

This Constitution may be amended only at a business session of an annual conference by an affirmative vote of two-thirds of the members present and voting at the time such amendments are submitted to the conference provided:

(a) That proposals to amend the Constitution may be initiated by any member.

(b) That proposals to amend the Constitution shall be delivered by the proposer to the Secretary not later than one month preceding a regular conference.

(c) That each member shall have been sent a copy of the proposed amendment or amendments prior to the conference.